



# County of Galveston

## Human Resources

### JOB POSTING NOTICE

Galveston County is seeking a new Drainage Manager for the Road and Bridge department! The right candidate will be responsible for managing the installation, repair and maintenance of the county's drainage systems.

**JOB TITLE:** Drainage Manager

**DEPARTMENT:** Road and Bridge

**HOURLY RATE:** \$26.15 an hour (\$54,390.31 a year)

**JOB GRADE:** 21A

**OFFICE ADDRESS:**

5115 Highway 3  
Dickinson, Texas 77539

**OFFICE HOURS:**

7:00am to 3:30pm,  
Monday – Friday

**WEBSITE:** <http://www.galvestoncountytexas.gov/hr/Pages/Jobs-Online.aspx>

**BENEFITS:**

- Medical
- Dental
- Vision
- Disability
- TCDRS Retirement
- AUL Alternate Plan

**TO APPLY:**

To apply please visit our website: <http://www.galvestoncountytexas.gov/hr/Pages/Jobs-Online.aspx> and fill out our online application or apply in person at 722 Moody, 3rd Floor Human Resources Office.

**QUALIFICATIONS/REQUIRED SKILLS**

- High School Diploma/GED
- 3+ years of experience in the operation, repair, and maintenance of flood control systems
- 3+ years of experience operating heavy and light construction equipment
- Ability to operate and maintain equipment and vehicles
- Need to know what the safety policies and procedures are for this position
- Ability to analyze problems and find solutions
- Excellent oral and written communication skills
- Must possess or ability to readily obtain a valid Class A Commercial Driver's License issued by the State of Texas
- **Tanker Endorsement** is preferred for this position
- Must pass a Criminal Background check and be able to pass alcohol and drug testing.
- Must possess a valid Texas Driver's License AND pass a driver's license background check.

**RESPONSIBILITIES INCLUDE**

- Interviews, trains, assigns, directs, supervises, evaluates and disciplines personnel.
- Directs the patching of roadways, mowing of roadside ditches and major outfall ditches.
- Directs the repair of guardrails, barricades and street signs.
- Coordinates and directs the transport of material to work sites.
- Estimates materials required for the completion of projects.
- Supervises the pick-up and disposal of trash and brush.
- Reports equipment failure and maintenance needs.
- Maintains daily log of work performed, as well as maintaining daily time and work sheets.
- Operates light to heavy equipment as needed and Transports equipment to work sites as needed.
- Participates in emergency management operations, including emergency preparedness, initial response, long-term recovery operations.
- Able to report regularly for work and be on time and Performs other duties as assigned by supervisor.

**Date Posted:**

5/8/2017

**ADA/Equal Employment Opportunity Employer/VETS WELCOME**